

Rental office keycode changed by:

Stevedore Office Rental Agreement

The undersigned and stevedore service accept responsibility for damage and general cleanliness of the port office space during the rental period. As stated by the Port of Beaumont Tariff, the office rental rate is \$120.00 per day or any fraction thereof based on vessel working times.

User Inform	nation			
Name of Stevedore Representative:			Cell Phone:	
Stevedore Company:			Office Phone:	
Vessel Name:				
User Guide	lines			
 rental office. Cooking, heating up of food and/or food storage No use of tobacco products, including cigarettes Ensure the lights, heater, or air conditioner are to Ensure the rental office is kept clean and orderly The Stevedore will be billed for any damages an Ensure the office door is locked when the rental To avoid additional daily charges, please in email) of the date/time when the rental agreer Upon conclusion of the rental term, Stevedore is supplies from the rental space. Infringement to these guidelines shall result in in 	, pipes, smokeless toburned off at the end of a the end of a downward office is not attended a mediately notify the nent ends.	acco, e-cigare each workday ng, including the Operation e required to a	ettes, or vaping, is all y. the removal of smokes and Security described the remove all paperwoods.	te odor from the rental office. partments (via discussion or ork, personnel items, and office
User signature:		Date:		
Rental Office: (Circle Location) HI Shed C	HI Shed A	CSW	Lot 3 MS1	Other:
Renter: Please bring a copy of this	form to the Secur	ty Office to	receive the rent	al space key code.
S	SECURITY C	FFICE		
1				
Office keycode issued to: (Print / Sign)			On this date:
Duration of Rental:		to	(T): (N)	d (D (V)
(Time / Month / D	ay / Year)		(11me / Mo	nth / Day / Year)
Representative terminating office rental (Print / Sign	1)			On this date:

On this date: